

INVITATION TO A 6 DAY IPSAS, RISK MANAGEMENT, TAX AND INTERNAL AUDIT SEMINAR WITH CPD HOURS TO BE HELD FROM 30TH SEPTEMBER TO 5TH OCTOBER 2024 AT CORRIDOR SPRINGS HOTEL – ARUSHA, WITH ONE DAY NGORONGORO TOUR

Course introduction

The Seminar is meant for professionals in the Public and Private Sectors and NGOs including Chief Accountants and Heads of Finance Departments, Accountants, Assistant Accountants, Tax Officers, Internal Auditors, Principal Internal Auditors, Senior Internal Auditors, Internal Audit Managers, Heads of Finance, Finance Managers, Directors of Finance & Administration, Head of Risk Management, Risk Officers, External Auditors and other interested parties. **Participants will be awarded training certificates and CPD hours.**

Topics to be covered

1. Risk Management for NGOs, Trusts, Associations, Public and Private Sector Entities in Tanzania

- Introduction to Risk Management for NGOs, Trusts, Associations, Public and Private Sector Entities
- A Comprehensive Overview of Risks facing for NGOs, Trusts, Associations, Public and Private Sector Entities
- How to Undertake Risk Assessment
- Preparation and Update of Risk Register
- Managing Cyber Security Risks for NGOs, Trusts, Associations, Public and Private Sector Entities

2. Tax

- Taxes applicable to NGOs, Trusts, Associations, Public and Private Sector Entities in Tanzania
- Finance Act 2024 and Implications to NGOs, Trusts, Associations, Public and Private Sector Entities
- Management of Tax Risks in NGOs, Trusts, Associations, Public and Private Sector Entities
- Managing TRA Tax Audits
- Techniques for Responding to Audit Findings, Assessments, Objections and Appeals
- Application of Charitable Status Ruling: Challenges and Solutions
- VAT Refunds for Donor Funded Projects and NGOs
- Withholding Taxes applicable to NGOs

3. Improving Internal Audit Units/Department in NGOs, Trusts and Associations

4. Human Resources Management in NGOs, Trusts and Associations

- Key provisions of the Employment and Labour Relations Act 2004 applicable to NGOs, Trusts, Associations, Public and Private Sector Entities
- Payroll Risks Management for Residents and Non Residents
- Key Policies to have in place for NGOs, Trusts, Associations, Public and Private Sector Entities



5. IPSAS for NGO'S and Public Sector

- Presentation of Financial Statements (Practical approach)
- IPSAS updates

Fees and Payment

Fees and payment: TZS 900,000 per person (VAT inclusive)-including lunch. Payments should be through bank deposit to Account no: 0150303162800, CRDB Bank, Account Name: Auditax International or by cheque payable to Auditax International and delivered to our offices: Dar es Salaam: Auditax House, 3rd Floor, Coca-Cola Road, Mikocheni. Confirmation: Kindly confirm attendance by calling +255 719 878490 / +255 752 559964 or Email: info@auditaxinternational.co.tz:

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Straton Makundi

A handwritten signature in blue ink that reads 'Straton Makundi' with a stylized flourish at the end.

Training Partner.