



+255 719 878 490
+255 22 212 0692

P.O.Box 77949, Dar es salaam
info@auditaxinternational.co.tz

Auditax House, 3rd Floor
Coca-Cola Road, Dar es salaam Tanzania

INVITATION TO A SIX (6) DAY BOARD AND COMMITTEE MEMBERS AND MANAGEMENT SEMINAR WITH CPD HOURS TO BE HELD AT GOLD CREST HOTEL - MWANZA FROM 18TH TO 23RD MAY 2026 WITH ONE DAY SERENGETI TOUR

Course introduction

The Seminar is meant for professionals in the Public sector, NGOs and Private sector including Board and Committee Members, Executive Directors, Chief Executive Officers and Managing Directors, Accountants, Assistant Accountants, Tax Officers, Tax auditors, Internal Auditors, Principal Internal Auditors, Senior Internal Auditors, Internal, Audit Managers, Heads of Finance, Finance Managers, Risk Officers and other interested persons. **Participants will be awarded training certificates and 10 CPD hours.**

Topics to be covered

1. Performance evaluation of board & committee

- Board and Committee Composition & Structure
- Strategic Oversight and Direction
- Governance and Compliance
- Financial Oversight
- Risk Management

2. Role of Board and Committee members

- Role of Board Members
- Role of Audit and Risk Committee
- Role of Finance and Planning Committee
- Role of Remuneration and Compensation Committee
- Role of Sustainability Committee

3. Risk Management in Public and Private Sectors

- Introduction to Risk Management
- A Comprehensive Overview of Risks
- How to Undertake Risk Assessment
- Preparation and Update of Risk Register
- Managing Cyber Security Risks

4. Sustainability Reporting

- Introduction to ESG
- ESG Model /Standards
- Local laws, regulations & standards on sustainability reporting in Tanzania
- Deciding Material Topics
- ESG Metrics
- Disclosure in Financial Statement
- Case studies and implementation guidance

5. Preparation and Review of Strategic Plan

- Introduction to Strategic Planning
- Situational Analysis
- Strategic Direction and Goals
- Strategy Implementation Planning
- Monitoring, Evaluation, and Review
- Governance and Participation



+255 719 878 490
+255 22 212 0692

P.O.Box 77949, Dar es salaam
info@auditaxinternational.co.tz

Auditax House, 3rd Floor
Coca-Cola Road, Dar es salaam Tanzania

6. Preparation of Succession Plan

- Introduction to Succession Planning
- Succession Planning Framework
- Identification of Key Positions
- Talent Identification and Development
- Succession Plan Implementation
- Monitoring and Evaluation
- Governance and Communication

7. Preparation and Review of Accounting Manual

- Introduction to Accounting Manuals
- Structure and Components of an Accounting Manual
- Accounting Policies and Principles
- Procedures and Controls
- Chart of Accounts (COA)
- Financial Reporting and Record-Keeping

8. Tax Planning and Tax Risks Management

9. Overview of IPSAS & IFRS

- Overview of all IPSAS & IFRS
- IPSAS & IFRS Updates

Fees and payment:

TZS 990,000 per person (VAT inclusive)-including lunch. Payments should be through bank deposit to Account no: 0150303162800, CRDB Bank, Account Name: Auditax International
Confirmation: Kindly confirm attendance by calling +255 719878490 / +255 752 559964 or Email: info@auditaxinternational.co.tz:

Download our **TaxAccounts 24/7 App** on Google play store and Apple store for Tanzania tax laws and updates on their changes; quick insights into accounting and auditing standards; researched articles on tax, accounting and auditing as well as the latest news on various trainings organized by Auditax International.

Dr. Straton Makundi

A handwritten signature in blue ink, enclosed in a rectangular box. The signature appears to read 'Straton Makundi'.

Training Partner