

13th September 2023

INVITATION TO A TWO (2) DAYS SEMINAR ON RISK MANAGEMENT, TAX AND INTERNAL AUDIT FOR NGOs, TRUSTS AND ASSOCIATIONS AT HOLIDAY INN HOTEL – DAR ES SALAAM FROM 5th TO 6th OCTOBER 2023

Course introduction

Auditax International invites Executive Directors, Heads of Department (Finance and Planning, Risk, Operation, Internal Audit, Human Resources), Accountants, Internal Auditors, Risk Coordinators, HR Officers to a **2 days** seminar on Risk Management, Tax and Internal Audit for NGOs, Trusts and Associations. **Participants will be awarded training certificates and CPD hours.**

Topics to be covered

The training will be covered in the following topics:

1. Risk Management for NGOs, Trusts and Associations in Tanzania

- Introduction to Risk Management for NGOs, Trusts and Associations
- A Comprehensive Overview of Risks facing NGOs, Trusts and Associations
- How to Undertake Risk Assessment
- Preparation and Update of Risk Register
- Managing Cyber Security Risks for NGOs, Trusts and Associations

2. Tax

- Taxes applicable to NGOs, Trusts and Associations in Tanzania
- Management of Tax Risks in NGOs, Trusts and Associations
- Managing TRA Tax Audits
- Techniques for Responding to Audit Findings, Assessments, Objections and Appeals
- Application of Charitable Status Ruling: Challenges and Solutions
- VAT Refunds for Donor Funded Projects and NGOs
- Withholding Taxes applicable to NGOs

3. Improving Internal Audit Units/Department in NGOs, Trusts and Associations

4. Human Resources Management in NGOs, Trusts and Associations

- Key provisions of the Employment and Labour Relations Act 2004 applicable to NGOs, Trusts and Associations
- Payroll Risks Management for Residents and Non Residents

5. Key Policies to have in place for NGOs, Trusts and Associations



Fees and Payment

Fees and payment: TZS 400,000 per person (VAT inclusive)-including lunch. Payments should be through bank deposit to Account no: 0150303162800, CRDB Bank, Account Name: Auditax International or by cheque payable to Auditax International and delivered to our offices: Dar es Salaam: Garden Avenue Tower, 7th Floor, Ohio Street / Garden Avenue, Dodoma: Kambarage Tower, 1st Floor. Confirmation: Kindly confirm attendance by calling **+255 719 878490 / +255 752 559964** or Email: info@auditaxinternational.co.tz , straton@auditaxinternational.co.tz

Download our TaxAccounts 24/7 App on Google play store and Apple store for Tanzania tax laws and updates on their changes; quick insights into accounting and auditing standards; researched articles on tax, accounting and auditing as well as the latest news on various trainings organized by Auditax International.

Straton Makundi

A handwritten signature in blue ink that reads 'Straton Makundi'.

Training Partner