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12<sup>th</sup> February 2024

**Invitation to you and your staff on a Four (4 Days) Tax and Accounting Seminar with CPD hours to be held at Oceanic Bay Hotel– Bagamoyo from 25<sup>th</sup> to 28<sup>th</sup> March 2024**

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### **Course introduction**

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The Seminar is meant for professionals in the Public sector, NGOs and Private sector including Accountants , Assistant Accountants , Cashiers, Accounts Payable and Receivable Accountants, Fixed Assets and Stock /Inventory Accountants , Payroll Accountants, HR Managers and Officers, Tax Officers , Internal Auditors, Principal Internal Auditors, Senior Internal Auditors, Internal Audit Managers, Heads of Finance, Finance Managers, Directors of Finance & Administration, Procurement officers, External Auditors and other interested parties. **Participants will be awarded training certificates and 10 CPD hours.**

### **Topics to be covered and benefits of attending**

#### **1.TAX**

- **Tax Planning Strategies**
- **Transfer Pricing**
  - ✓ The law and regulations
  - ✓ Transfer Pricing documentation
  - ✓ Dealing with TRA Transfer Pricing audits
- **Tax Risks Management in Private & Public Sectors and NGO's**
- **Tax Exemptions and Incentives available in Tanzania's Tax Laws**
- **IAS 12 *Income Tax***
  - ✓ Tax Computation and Return Filing
  - ✓ Deferred Tax Computation
- **Withholding Tax :**
  - Participants will understand:
    - ✓ The challenges of Withholding Tax on services, interest, royalties etc. for Banks, NGO's, Public and Private sector entities
    - ✓ Decided cases on Withholding Tax
- **New TRA E-Filing system**
  - Participants will :
    - ✓ Understand the updated system for filing VAT, PAYE, SDL and Withholding taxes
    - ✓ Addressing challenges noted



- **Taxes applicable to the Public & Private sector entities in Tanzania**
  - Participants will understand:
    - ✓ The taxes applicable in their entities , related tax risks and how to manage them
- **Tax Audit, Tax Assessment, Objections and Appeals**
  - Participants will learn:
    - ✓ The Risks/Exposures
    - ✓ How to manage TRA Tax Audits , Assessments , Objections and Appeals
- **VAT Refunds**
  - Participants will learn:
    - ✓ How to Handle Refund Applications
    - ✓ Addressing VAT Refund Challenges

## **2. ACCOUNTING**

- **Budget Preparation**
  - Participants will learn : How to prepare a budget for their organizations
- **Financial Statements**
  - Participants will learn:
    - ✓ How to prepare financial statements
    - ✓ Interpretation of financial statements
- **Cash Management**
  - Participants will learn:
    - ✓ Cash Management
    - ✓ Cash regulations and compliance
    - ✓ Communication Skills
- **Payroll and Human Resource Management**
  - Participants will learn:
    - ✓ Payroll risks and management of the risks
    - ✓ Regulations and Compliance including tax management
    - ✓ Technology
- **Accounts Payable and Accounts Receivable Management**
  - Participants will learn:
    - ✓ Strategies for managing and optimizing accounts payable and receivables
    - ✓ Key controls



- **Fixed Assets Management**

- Participants will learn:

- ✓ Assets verification and valuation
- ✓ Preparation of Fixed Assets Register
- ✓ Transforming Manual Fixed Assets Register to Computerized Register
- ✓ Accounting for fixed assets
- ✓ Management of fixed assets, challenges and solutions

**Fees and payment:**

**TZS 690,000 per person (VAT inclusive)-including lunch. Payments should be through bank deposit to Account no: 0150303162800, CRDB Bank, Account Name: Auditax International or by cheque payable to Auditax International and delivered to our offices: Dar es Salaam: Auditax House, 3<sup>rd</sup> Floor, Coca-Cola Road, Mikocheni. Confirmation: Kindly confirm attendance by calling +255 719 878490 / +255 752 559964 or Email: [info@auditaxinternational.co.tz](mailto:info@auditaxinternational.co.tz).**

*Download our **TaxAccounts 24/7** App on Google play store and Apple store for Tanzania tax laws and updates on their changes; quick insights into accounting and auditing standards; researched articles on tax, accounting and auditing as well as the latest news on various trainings organized by Auditax International.*

**Straton Makundi**

A handwritten signature in blue ink, appearing to read 'Straton Makundi', enclosed within a thin blue rectangular border.

**Training Partner**